

Job Description

Position Title : Maintenance Manager – Energy & Utilities
Reports To : Head of Facility, Maintenance & Safety
Direct Reports : Maintenance Executives and Chargeman
Location : Perak

Purpose of the job:

- To lead team and provide services related to facility equipment maintenance, utilities management and waste management for all plants and including infrastructure and ad-hoc project management works.

Main Accountabilities:

- Regular monitoring and maintaining utilities (gas, incoming water, waste water and electricity).
- To ensure all project lines modification works up to schedule time.
- To provide general maintenance service to all plants.
- To ensure assignment given to maintenance team is well performed.
- To ensure all operating equipment is in good working condition.

Business Responsibilities:

- Provide monitoring and maintenance for utilities and facilities equipment and assist in project management, infrastructure maintenance.
- Oversees waste water and schedule waste management from all plants.

Challenges:

- Minimize production downtime
- Improve cost saving
- Continuous improvement on machine efficiency
- Ensure safety measure at the production level
- Ensure technical charges are implemented to increase production and profit

Business Contacts:

- Internal:
 - Project Manager / Plant Managers – to solve problem facing by production.
 - Purchasing – to ensure timely arrival of materials and parts.
- External: Utilities and Facilities providers and government bodies.
 - Gas Malaysia – assist to determine volume and coordinate station upgrading.
 - Elect Contractor/Consultant – on power upgrading project.
 - DOSH & Environment Officer – Machinery and waste treatment plant and schedule waste management.
 - TNB – On electricity shutdown and upgrading power supply.

<p><u>Executive WorkPlace International Sdn Bhd</u> Suite 3A.05 Block A, Phileo Damansara 1 46350 Petaling Jaya, Selangor Darul Ehsan, Malaysia Tel: 603-7955-3686 Fax: 603-7958-2569</p>	<p><u>Executive WorkPlace International Pte Ltd</u> 21 Bukit Batok Crescent #12-82/83 WCEGA Tower, Singapore 658065 Tel: 65-6223-6848 Fax: 65-6223-1748</p>
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Requirements:

- Minimum a Diploma with competency certificate in related field (electrical)
- Minimum 5 years' experience in electrical and facility management.

Executive WorkPlace International Sdn Bhd

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